

**CCSD BOARD OF TRUSTEES**

**Board Meeting**

January 22, 2018

75 Calhoun St., Charleston, SC 29401

**Agenda**

**OPEN SESSION**

**4:00 p.m.**

<b>I.</b>	<b>1.1</b>	<b>Call to Order</b>	<b>Information</b>
	<b>1.2</b>	<b>Adoption of the Agenda/Approval of Consent Agenda Items</b>	<b>Action</b>

**EXECUTIVE SESSION**

**4:05 p.m.**

<b>II.</b>	<b>2.1</b>	<b>Charter School Contracts</b>	<b>Information/ Action</b>
	<b>2.2</b>	<b>Home School Request</b>	<b>Action</b>
	<b>2.3</b>	<b>Audit &amp; Finance Discussion</b>	<b>Information</b>

**OPEN SESSION RECONVENED**

**Immediately following Executive Session**

**Approximately 5:15 p.m.**

<b>III.</b> <b>*</b>	<b>Call to Order/Moment of Silence/Pledge</b> • <b>Military Magnet Academy JROTC</b>		<b>Action</b>
<b>IV.</b>	<b>Approval of the Minutes</b>		<b>Action</b>
	<b>4.1</b>	<b>Open Session Minutes – December 11, 2017</b> <i>The board will consider a recommendation to approve the December 11, 2017 minutes and financial impact statement.</i>	<b>Action</b>
<b>V.</b>	<b>APPROVAL OF EXECUTIVE SESSION ITEMS</b>		
<b>*</b>	<b>5.1</b>	<b>A. January 8, 2018 COW Executive Session Agenda Items</b> 1. <b>Student Transfer Requests #127, 128</b> 2. <b>D20 Contractual Matter</b> 3. <b>Home School Request</b>	<b>Action</b>
		<b>B. January 22, 2018 COW Executive Session Agenda Items</b> 1. <b>Home School Request – January 22, 2018</b> 2. <b>Other Items</b>	<b>Action</b>

VI.	Special Recognitions		Information
	6.1	A. CCSD Board Appreciation B. Star Supporter Award – City of North Charleston C. 2017 South Carolina Engaged Community Partner Award – CCSD’s Extended Learning Program D. 2017 Art Educator of the Year – Mary Catherine Peeples, Wando High E. Whole Child Award – Daniel Jenkins Academy F. 2018 South Carolina Nurse of the Year – Charlene Barbot, Mary Ford Elementary G. 2018 South Carolina Nurse Administrator of the Year – Ellen Hitz, Districts 1&2 Liaison	
VII.	Superintendent’s Report – Dr. Gerrita Postlewait – Superintendent of Schools		
	7.1	Superintendent’s Report A. Strategic Priorities B. Principal Meeting Updates C. CCSD Debt Service Updates – David Moore, PFM D. Financial Report E. Other	Information
VIII.	Visitors/Public Comments*		
IX.	COMMITTEE REPORT(S)		
Strategic Education Committee			
*	9.1	A. 2018-19 Academic Calendar Proposals <i>The board will consider a recommendation to adopt the Academic Calendar for 2018-19.</i>	Action
*		B. Grade Configuration and Zoning for Lucy Beckham HS <i>The Board will consider a recommendation to open the Lucy G. Beckham High School with 9<sup>th</sup> and 10<sup>th</sup> grade, adding 11<sup>th</sup> and 12<sup>th</sup> as students move up, with full enrollment (9-12) in 2022.</i>	Action
Policy & Personnel Committee			
	9.2	A. Second Reading of Policy BEDM – Electronic Participation in Board Meetings – 1/11/18 COW Meeting <i>The board will consider approving the second reading of the policy listed below.</i>	Action
		B. Second Reading of Policy JFAB – Nonresident Students – 12/11/17 <i>The board will consider approving the second reading of the policy listed below.</i>	Action
Audit & Finance Committee			
X. *	10.1	Audit & Finance Committee January 18, 2018 Action Items <i>The board will consider approving Audit &amp; Finance Committee action items.</i> A. Procurement Exemption B. James B. Edwards Elementary School Greenhouse Donation C. Audit & Finance Committee Charter Membership D. Internal Audit Department Charter E. 2018 Internal Audit Plan	Action



## CONSENT AGENDA ITEMS

<b>XI.</b>	<b>11.1</b>	<p><b>A. Appointment of Committee Chairs</b>  <i>The board will consider a recommendation to appoint the following board members to serve as agenda liaisons for the Strategic Education Committee, Policy and Personnel, Operations Committees and members of the Audit Finance Committee &amp; committee chair.</i></p> <p><i>1/8/18 Committee Vote 8-0</i></p> <ul style="list-style-type: none"> <li>• Strategic Education Committee – Priscilla Jeffery</li> <li>• Policy and Personnel Committee – Cindy Bohn Coats</li> <li>• Operations Committees – Michael Miller</li> </ul> <p><i>1/8/18 Committee Vote 7-1-0 (Collins opposed; Mrs. Jeffery was not present during the vote).</i></p> <ul style="list-style-type: none"> <li>• Audit &amp; Finance Committee Members: Eric Mack, Todd Garrett, &amp; Michael Miller</li> <li>• Audit &amp; Finance Committee Chair – Todd Garrett</li> </ul> <p><i>Also, it was noted that policy could be revised in the future to consider allowing Audit &amp; Finance Committee members to elect the A&amp;F chair.</i></p>	<b>Action</b>
Strategic Education Committee		<p><b>B. Academic Calendar Proposals for 2018-2019</b>  <i>The board will consider a recommendation to move the calendar options forward to provide opportunity for employee, student, parent and public input prior to adoption of 2018-19 academic calendar.</i></p> <p><i>1/8/18– Committee Vote 8-0 – Mr. Hollinshead left before the board voted on this item.</i></p>	<b>Action</b>
Strategic Education Committee		<p><b>C. Amend the 2017-18 Instructional Calendar</b>  <i>The board will consider a recommendation to approve a waiver for three missed instructional days, January 4, 5, and 8, due to Winter Storm Grayson and submit a request to the state to apply for a waiver for the fourth day, January 9.</i></p> <ul style="list-style-type: none"> <li>• Instructional days missed this school year are Sept. 8, 11, 12, Jan. 4, 5, 8, 9.</li> <li>• Students have made up two days so far, on Nov. 20 - 21 and will make up a third day on Feb. 19.</li> </ul> <p><i>1/8/18 – Committee Vote 8-0 – Mr. Hollinshead left before the board voted on this item.</i></p>	<b>Action</b>
Operations Committee		<p><b>D. 2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation</b></p> <p><i>1/8/18 – Committee Vote 7-0 – Mrs. Jeffery was not present during the vote and Mr. Hollinshead left before the board voted on this item.</i></p>	<b>Action</b>
Operations Committee		<p><b>E. 2017-2022 Capital Program (Phase IV) Sales Tax Capital Maintenance Budget Reallocation</b></p> <p><i>1/8/18– Committee Vote 7-0 – Mrs. Jeffery was not present during the vote and Mr. Hollinshead left before the board voted on this item.</i></p>	<b>Action</b>
<b>Other Agenda Items</b>			
<b>XII.</b>	<b>12.1</b>	<p><b>Upcoming Meetings</b></p> <ul style="list-style-type: none"> <li>• 1/29/18 – Diversity Overview – 4:30 – 6pm</li> <li>• 1/30 -31/18 – Diversity Interviews</li> <li>• 2/12/18 – Committee of the Whole Meeting @ St. Johns High School</li> <li>• 2/26/18 – Lee Gill Workshop</li> <li>• 2/26/18 – Board Meeting</li> </ul>	<b>Information</b>
<b>XIII.</b>	<b>Adjournment</b>		

## BOARD AGENDA ITEM

**1/22/2018**  
**Board of Trustees Meeting**

☐ **Action Item**  
☒ **Information Only**

☒ **Open Session**  
☐ **Executive Session**

<b>Section:</b>	Audit & Finance Committee	
<b>Title:</b>	Debt Overview	
<b>Originator/Department:</b>	Kellie Meyer, Executive Director of Finance	
<b>Agenda Item Number:</b>	7.1-A3	
<b>Background/Discussion:</b>	Public Financial Management, the financial advisors for the District, will provide an update on CCSD Debt. Debt for the District includes long-term General Obligation Bonds and Installment Purchase Bonds, and short-term Bond Anticipation Notes and Tax Anticipation Notes. Long-term debt is used for major capital projects. Short-term debt is used for operating cash flow, capital budget and debt service. The District continues to aggressively pay down outstanding debt (currently pays down an average of \$36.4M in debt each year). The debt service millage levy covers long term debt and annual capital needs. New projects funded with General Obligation Bonds result in an increase to the millage levy.	
<b>Goals &amp; Budget:</b>	Strategy 5: Align resources to address student needs	
<b>Recommendation:</b>		
<b>Person(s) Responsible for Implementation:</b>	Kellie Meyer, Executive Director of Finance	
<b>Superintendent's Approval:</b>		
<b>Board Member(s) Approval:</b>		
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>



## BOARD AGENDA ITEM

<b>1/8/2018</b> <b>Committee of the Whole Meeting</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Strategic Education Committee		
<b>Title:</b>	2018-2019 Calendar Proposals		
<b>Originator/Department:</b>	Emilie Woody, Professional Development		
<b>Agenda Item Number:</b>	9.1A		
<b>Background/Discussion:</b>	<p>The school-based Teachers of the Year worked collaboratively to design three options for the 2018-19 Academic Calendar. Each calendar option has a section in the top left corner that outlines the start and end dates for both the school year and each semester. In the bottom right corner, the three Weather Makeup Days are listed and are also indicated on the calendar. The key at the bottom contains the color codes as well as the length of Fall (Thanksgiving) Break, Winter Break, Spring Break, and Spring Weekend (if applicable). A comparison chart for the three options is provided.</p>		
<b>Goals &amp; Budget:</b>	None		
<p><b>Recommendation:</b> The Board of Trustees will receive information received from various stakeholders based on recommendations from the school-based Teachers of the Year.</p> <p>The Board of Trustees will be asked vote on an instructional calendar for the 2018-2019 academic year.</p>			
<b>Person(s) Responsible for Implementation:</b>	Emilie Woody, Erica Taylor		
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>		<input type="checkbox"/> <b>No</b>

BOARD AGENDA ITEM


12/11/2017 Committee of the Whole Meeting		1/22/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy JFAB – Nonresident Students		
Originator/Department:	Natalie Ham, Office of General Counsel		
Agenda Item Number:	9.2B		
Background/Discussion:	<p>Policy JFAB has been revised to include language reflective of the District's current review and approval process of out of county students qualifying for enrollment pursuant to S. C. Code Ann. §59-63-30(c). These students are required to own real property in Charleston County.</p> <p>Additionally, the policy has been updated with clarifying information advising the assessed value of the property owned by an out of county student is related to the <u>tax</u> assessed value, not the purchase, appraised or market value of the property.</p> <p>Lastly, the policy now includes a reference to a newly created administrative regulation intended to communicate clearly the expectations of the district related to students who own real property and foreign exchange student.</p>		
Goals & Budget:			
Recommendation: Approve <b>second reading</b> of Policy JFAB – Nonresident Students.			
Person(s) Responsible for Implementation:	Natalie Ham		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No



## BOARD AGENDA ITEM

<b>12/11/2017</b> <b>Committee of the Whole Meeting</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Policy and Personnel Committee		
<b>Title:</b>	Policy BEDM – Electronic Participation in Board Meeting		
<b>Originator/Department:</b>	Natalie Ham, Office of General Counsel		
<b>Agenda Item Number:</b>	9.2-A		
<b>Background/Discussion:</b>	Currently, the District does not have a written policy regarding the electronic (telephone or video conference) participation in board meetings by board members. The attached proposed policy is being recommended to establish and outline the process of by which electronic participation will be allowed.		
<b>Goals &amp; Budget:</b>			
<b>Recommendation:</b> Approve <b>second reading</b> of Policy BEDM – Electronic Participation in Board Meetings.			
<b>Person(s) Responsible for Implementation:</b>	Natalie Ham		
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>		<input type="checkbox"/> <b>No</b>

BOARD AGENDA ITEM


01/18/2018 Audit & Finance Meeting		01/22/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Audit & Finance Committee		
Title:	Procurement Exemption		
Originator/Department:	Wayne Wilcher, Contracts & Procurement		
Agenda Item Number:	10.1A		
Background/Discussion:	<p>Cropper GIS is a geographical information systems (GIS) vendor that powers the school look up tool, a database that supports the School Choice system, constituent district rezoning studies, and the Live Attend reports received annually.</p> <p>The work to maintain the accuracy of data within this system is ongoing and time sensitive. To recreate this system with a new vendor would be cost and time prohibitive.</p> <p>Staff is requesting the current scope of these services be exempt from the competitive bid process. Should the scope change, competitive bid processes would be utilized.</p>		
Goals & Budget:	Approximately \$40,000-60,000 annually dependent upon volume of rezoning work.		
<b>Recommendation:</b> The Audit & Finance Committee recommends that the Charleston County School District Board of Trustees approve the exemption of GIS services from the competitive bid process.			
Person(s) Responsible for Implementation:	Wayne Wilcher, Chief Procurement Officer		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No



		<b>BOARD AGENDA ITEM</b>	
<b>01/18/2018</b> <b>Audit &amp; Finance Meeting</b>		<b>01/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Audit and Finance Committee		
<b>Title:</b>	James B. Edwards Elementary School Greenhouse Donation		
<b>Originator/Department:</b>	Robin C. Fountain, James B. Edwards Elementary School		
<b>Agenda Item Number:</b>	10.1B		
<b>Background/Discussion:</b>	<p>The James B. Edwards (JBE) SIC and PTO collaborated throughout the 15-16 and 16-17 school years to create a plan to donate and install a greenhouse on the JBE campus. The greenhouse design has been approved by Office of School Facilities. Funding has already been fulfilled for construction and start-up.</p> <p>Per Board Policy KCD, no donation is permitted if it obligates the board to continued funding, unless explicitly approved by the board. Projected costs for utilities and maintenance are \$3300 and \$590 per year, respectively.</p>		
<b>Goals &amp; Budget:</b>	<p><b>Goals:</b> There are many compelling ways the greenhouse will support JBE's Global Leadership model including: leveraging partnerships to service; and student exposure to global plant life and the need for food security.</p> <p><b>Budget:</b> The budget for construction; furniture, fixtures, and equipment and start-up supplies is \$39,033. Funding sources include a Lowe's Grant, Coastal Conservation Grant, Johnson Development Donation and PTO contributions, totaling \$39,033. The PTO is committed to paying The Greenhouse Company to replace the Poly every 4 years (\$500) and to pay CCSD \$200 each year towards utilities. The remaining utilities and maintenance cost would have to be funded by GOF each year.</p>		
<b>Recommendation: Approve donation of the James B. Edwards Elementary School Greenhouse.</b>			
<b>Person(s) Responsible for Implementation:</b>	Robin C. Fountain, Principal of James B. Edwards Elementary School Ronald Kramps, Executive Director of Facilities Management		
<b>Superintendent's Approval:</b>	<i>Kevin Postlewait</i>		
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input type="checkbox"/> <b>Yes</b>		<input checked="" type="checkbox"/> <b>No</b>



## BOARD AGENDA ITEM

<b>1/18/2018</b> <b>Audit &amp; Finance Committee</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>																
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>																
<b>Section:</b>	Audit & Finance Committee																	
<b>Title:</b>	Audit and Finance Committee Charter and Membership																	
<b>Originator/Department:</b>	Cathleen Milne / Internal Audit																	
<b>Agenda Item Number:</b>	10.1C																	
<b>Background/Discussion:</b>	<p>The Audit &amp; Finance Committee charter was approved by the Board on September 26, 2016. The charter calls for annual review which is scheduled for January of each calendar year. Accordingly, the Audit &amp; Finance Committee charter is being submitted for review.</p> <p>Per the charter and Board Policy BDE <i>Board Committees</i>, the term of service for non-board members is two years. The charter calls for the terms of service to be staggered and overlapping. To meet this requirement and have membership coincide with charter review, the following terms for current non-board members are proposed.</p> <table border="0"> <thead> <tr> <th>Member Name</th> <th>Most Recent Appointment</th> <th>Proposed Term End Date</th> </tr> </thead> <tbody> <tr> <td>Bret Johnson</td> <td>July 2017</td> <td>January 2020</td> </tr> <tr> <td>Michael Halasz</td> <td>June 2015</td> <td>January 2020</td> </tr> <tr> <td>Cal Stephens</td> <td>January 2017</td> <td>January 2019</td> </tr> <tr> <td>Kent Griffin</td> <td>November 2016</td> <td>January 2019</td> </tr> </tbody> </table> <p>The calendar has been updated to be a perpetual rather than annual presentation.</p>			Member Name	Most Recent Appointment	Proposed Term End Date	Bret Johnson	July 2017	January 2020	Michael Halasz	June 2015	January 2020	Cal Stephens	January 2017	January 2019	Kent Griffin	November 2016	January 2019
Member Name	Most Recent Appointment	Proposed Term End Date																
Bret Johnson	July 2017	January 2020																
Michael Halasz	June 2015	January 2020																
Cal Stephens	January 2017	January 2019																
Kent Griffin	November 2016	January 2019																
<b>Goals &amp; Budget:</b>																		
<b>Recommendation:</b> The Audit & Finance Committee recommends acceptance of the Audit & Finance Committee charter and member terms as stated above.																		
<b>Person(s) Responsible for Implementation:</b>	Cathleen M. Milne, CPA, CIA, CRMA																	
<b>Superintendent's Approval:</b>																		
<b>Board Member(s) Approval:</b>																		
<b>Attachment(s):</b>	<input type="checkbox"/> <b>Yes</b>		<input checked="" type="checkbox"/> <b>No</b>															



BOARD AGENDA ITEM

<b>1/18/2018</b> <b>Audit &amp; Finance Committee</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Audit & Finance Committee		
<b>Title:</b>	Internal Audit Department Charter		
<b>Originator/Department:</b>	Cathleen Milne / Internal Audit		
<b>Agenda Item Number:</b>	10.1D		
<b>Background/Discussion:</b>	<p>The Audit &amp; Finance Committee charter and the International Standards for the Professional Practice of Internal Auditing (the Standards) call for annual review of the Internal Audit Department charter.</p> <p>A new model charter was issued by the Institute of Internal Auditors (the IIA) in March 2017. There are significant revisions to the previously approved audit department charter. Accordingly, this document has four attachments:</p> <ol style="list-style-type: none"> <li>1. Proposed Internal Audit Department Charter (clean copy)</li> <li>2. Proposed Internal Audit Department Charter (marked revisions)</li> <li>3. IIA's Model Internal Activity Charter</li> <li>4. Internal Audit Department Charter approved on October 24, 2016</li> </ol> <p>As part of charter, Internal Audit is required to make the following annual disclosures.</p> <ol style="list-style-type: none"> <li>1. The Internal Audit Department and assigned staff are free of any impairment of independence or objectivity, in fact or appearance.</li> <li>2. The Internal Audit Department has not experienced interference in determining the scope of internal auditing, performing work, or communicating results.</li> <li>3. In addition to the Standards issued by the IIA, Internal Audit strives to meet the Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States.</li> <li>4. Internal Audit does not meet all requirements of the IIA Standards or GAGAS. The department does not have periodic internal and external quality assessments. External assessments would be required every five years under the IIA Standards and every three years under Government Auditing Standards.</li> </ol>		
<b>Goals &amp; Budget:</b>			
<b>Recommendation:</b> The Audit & Finance Committee recommends approval of the Internal Audit Department charter.			
<b>Person(s) Responsible for Implementation:</b>		Cathleen M. Milne, CPA, CIA, CRMA	


<b>Superintendent's Approval:</b>	<i>Heather Posthumus</i>	
<b>Board Member(s) Approval:</b>		
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>



BOARD AGENDA ITEM


<b>1/18/2018</b>		<b>N/A</b>	
<b>Audit &amp; Finance Committee</b>		<b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Audit & Finance Committee		
<b>Title:</b>	2018 Internal Audit Plan		
<b>Originator/Department:</b>	Cathleen Milne / Internal Audit		
<b>Agenda Item Number:</b>	10.1E		
<b>Background/Discussion:</b>	<p>Attached is the proposed 2018 Audit Plan. It incorporates projects identified in the annual risk assessment. The description for data analytics and consulting is modified to process / control assessments.</p> <p>Areas to be addressed through process /control assessments will be determined in collaboration with senior leadership. These consulting projects will entail gaining an understanding of existing processes, researching best practices, and identifying gaps or opportunities for improvement. Where practical, key performance indicators will be identified and evaluated.</p> <p>As previously discussed, the plan allocates hours to projects for the current quarter and identifies the pool of hours available for future projects.</p>		
<b>Goals &amp; Budget:</b>			
<b>Recommendation:</b> The Audit & Finance Committee recommends acceptance of the 2018 Internal Audit Plan			
<b>Person(s) Responsible for Implementation:</b>	Cathleen M. Milne, CPA, CIA, CRMA		
<b>Superintendent's Approval:</b>	<i>Henita Postenbut</i>		
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

BOARD AGENDA ITEM

<b>1/8/2018</b> <b>Committee of the Whole Meeting</b>		<b>N/A</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Call to Order, Meeting Opening		
<b>Title:</b>	Committee of the Whole Organization		
<b>Originator/Department:</b>	Chris Staubes, Committee of the Whole Chair Kate Darby, Board Chair		
<b>Agenda Item Number:</b>	11.1A		
<b>Background/Discussion:</b>	Committee agenda liaisons for policy and personnel, strategic education, operations, and audit and finance will be appointed per Board Policy BDE (attached). Audit and Finance Committee members will be appointed.		
<b>Recommendation:</b>			
<p><i>The COW chair shall appoint, subject to board approval, board members to serve as agenda liaisons for the Strategic Education Committee, Policy and Personnel, and Operations Committees. The board chair shall appoint, subject to board approval, members of the Audit Finance Committee and committee chair. The board will be asked to affirm, by majority vote, committee appointments per Policy BDE.</i></p>			
<b>Person(s) Responsible for Implementation:</b>			
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			




BOARD AGENDA ITEM

<b>1/8/2018</b> <b>Committee of the Whole Meeting</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Strategic Education Committee		
<b>Title:</b>	2018-2019 Calendar Proposals		
<b>Originator/Department:</b>	Emilie Woody, Professional Development		
<b>Agenda Item Number:</b>	11.1B		
<b>Background/Discussion:</b>	<p>The school-based Teachers of the Year worked collaboratively to design three options for the 2018-19 Academic Calendar. Each calendar option has a section in the top left corner that outlines the start and end dates for both the school year and each semester. In the bottom right corner, the three Weather Makeup Days are listed and are also indicated on the calendar. The key at the bottom contains the color codes as well as the length of Fall (Thanksgiving) Break, Winter Break, Spring Break, and Spring Weekend (if applicable). A comparison chart for the three options is provided.</p>		
<b>Goals &amp; Budget:</b>	None		
<b>Recommendation:</b> The recommendation is to move the 3 calendar options forward for public input through a survey on the CCSD website and determine a date for the survey results to be reported to the Board.			
<b>Person(s) Responsible for Implementation:</b>	Emilie Woody, Erica Taylor		
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	



BOARD AGENDA ITEM

<b>1/8/2018</b> <b>Committee of the Whole Meeting</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Other Business		
<b>Title:</b>	Amend 2017-18 Calendar – Waive three instructional days		
<b>Originator/Department:</b>	Gerrita Postlewait		
<b>Agenda Item Number:</b>	11.1C		
<b>Background/Discussion:</b>	<p>The South Carolina General Assembly amended Section 59-1-425 (HB 3890) relating to school closing due to extreme weather conditions. All districts must set aside three days in the annual academic calendar to be used as make up days. The first three missed instructional days must be made up. If more than three days are missed, the local school board, by a majority vote, may waive up to three days. If a district prefers to make up additional missed days, a district may do so by lengthening the school day by no less than one hour or by operating on Saturday. Any plan to lengthen the school day must be approved by the South Carolina Board of Education prior to its implementation.</p> <p>The three 2017-18 designated make up days have been slated to be used for the three instructional days CCSD students missed due to Hurricane Irma. There are no remaining make-up days in the 2017-18 academic calendar.</p>		
<b>Goals &amp; Budget:</b>			
<b>Recommendation:</b>			
<p><i>The administration recommends Board approval of a waiver for three missed instructional days, January 4, 5, and 8, 2018, due to Winter Storm Grayson.</i></p>			
<b>Person(s) Responsible for Implementation:</b>			
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b>	<input checked="" type="checkbox"/> <b>Yes</b>		<input type="checkbox"/> <b>No</b>




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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	2010-2016 Capital Building Program (Phase III) Sales Tax Budget Reallocation		
Originator/Department:	Reginald McNeil, Executive Director of Capital Programs		
Agenda Item Number:	11.1D		
Background/Discussion:	<p>Several projects from the 2010-2016 Capital Building Program (Phase III) have been completed below budget, creating a project savings of \$4,085,472.</p> <p>Staff recommends reallocating the savings to the following projects:</p> <ul style="list-style-type: none"> <li>• Angel Oak – \$125,000 for a new playground replacement.</li> <li>• District 4 Bus Lots – \$2,672,937 to increase project funding for the repair of the Azalea and Northwoods bus lots.</li> <li>• Chicora ES – \$50,000 to physically correct the bus drop off lane. The current bus drop off doesn't meet SCDOT and OSF requirements. Staff intends to pursue compensation from the Design architect however immediate correction is required in order for buses to operate safely and properly.</li> <li>• Garrett Academy - \$140,000 to fund a seismic evaluation.</li> </ul> <p>The remaining balance of \$1,097,534 will be held as program contingency until the remaining Phase III projects are complete.</p>		
Goals & Budget:	Reallocate funds to improve facility deficiencies and efficiency in school operations.		
Recommendation:	Approve the reallocation of funds as shown on the attached Resolution		
Person(s) Responsible for Implementation:	Reginald McNeil, Executive Director of Capital Programs		
Superintendent's Approval:	<i>Reginald McNeil</i>		
Board Member(s) Approval:			
Attachment(s): 1 - Resolution Requesting Reallocation of Funding	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No



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<b>1/8/2018</b> <b>Committee of the Whole Meeting</b>		<b>1/22/2018</b> <b>Board of Trustees Meeting</b>	
<input checked="" type="checkbox"/> <b>Action Item</b> <input type="checkbox"/> <b>Information Only</b>		<input checked="" type="checkbox"/> <b>Open Session</b> <input type="checkbox"/> <b>Executive Session</b>	
<b>Section:</b>	Operations Committee		
<b>Title:</b>	2017-2022 Capital Program (Phase IV) Sales Tax - Capital Maintenance Budget Reallocation		
<b>Originator/Department:</b>	Ronald Kramps, Executive Director of Facilities Maintenance		
<b>Agenda Item Number:</b>	11.1E		
<b>Background/Discussion:</b>	<p>The Charleston County School District is currently in the 2017-2022 Capital Program (Phase IV). This Capital Program is funded by an approved referendum to extend a one (1) cent sales tax for a term of six years to finance education capital improvement projects, to include capital maintenance at school facilities in the District.</p> <p>On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5H, the Capital Maintenance Plan 2017-2022. On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan Policy. The Capital Maintenance Plan Policy, FBA, was issued May 2016.</p> <p>To-date, FM staff has executed the approved Capital Maintenance Sales Tax, Year 1 (2017) projects. Several projects, as identified on the Reallocation Resolution, show a savings totaling \$345,132.13. Below is a request for reallocation of savings for the purchase of equipment needed for execution of Year 2 (2018) HVAC Project #5270 for North Charleston High School.</p>		
<b>Goals &amp; Budget:</b>	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment		
<b>Recommendation:</b> Approve the reallocation of funds as shown on the attached resolution and approve FM to reallocate future Year 1 (2017) identified savings to fund HVAC equipment purchases needed for Year 2 (2018) execution. The Board will be notified through a Board Update with an attached resolution when these savings are identified.			
<b>Person(s) Responsible for Implementation:</b>	Ronald Kramps, Executive Director of Facilities Maintenance Jeff Borowy, Chief Operating Officer		
<b>Superintendent's Approval:</b>			
<b>Board Member(s) Approval:</b>			
<b>Attachment(s):</b> 1 - Resolution Requesting Reallocation of Funding	<input checked="" type="checkbox"/> <b>Yes</b>		<input type="checkbox"/> <b>No</b>